

# **ELMWOOD PARK PUBLIC SCHOOLS**

## **OFFICE OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Anthony Iachetti,  
Superintendent  
of Schools**

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**John DiPaola  
Business Administrator/  
Board Secretary**

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Dear Parents:

To ensure that you are receiving SchoolMessenger notifications (phone calls and emails), please update your information in the parent portal.

First, you must log into the parent portal. The parent portal can be found on all of the school pages, as well as the district page, under **Quick Links** on the left side. If you are not signed up for the parent portal, please contact Mrs. Buffa at [buffa@epps.org](mailto:buffa@epps.org).

Once you are logged into the parent portal:

- Click on "**Contacts**" on the left hand side.
- Click on "**Update Information**" in the center of the screen.
- After updating all relevant information, please click "**Submit.**"

Additionally, you can receive text message alerts from the Elmwood Park Public Schools by sending a text message of "**Y**" or "**Yes**" to our school's short code number, **67587**. You can also opt out of these messages at any time by simply replying with "**Stop.**"

SchoolMessenger is compliant with the Student Privacy Pledge, so you can rest assured that your information is safe and will never be given or sold to anyone.

Sincerely,



Anthony Iachetti  
Superintendent of Schools